FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: F00165097-C **Type of Permit:** FILMING **Release Date:** 10/23/2020

Production Company	AMERICAN FILM INSTITUTE - THESIS
Insured Company Name	AMERICAN FILM INSTITUTE
Contact Phone No. 1	323-856-7600
Contact Phone No. 2	
Fax	323-467-4578
Address	2021 N. WESTERN AVE LOS ANGELES, California 90027
Production Title	RIDING SCOOTERS
Type of Production	Student

Producer	Spencer Wilson
Director	Terry Hou
1st AD	Kyung Sok Kim
Production Manager	Laze Huang
FilmL.A. Coordinator	Melissa Levine
Location Manager	Spencer Wilson
Primary Phone	Mobile - 702-619-2929
Secondary Phone	
Location Assistant	Spencer Wilson
Primary Phone	Mobile - 702-619-2929
Secondary Phone	

Fees

LA CITY DEPT OF REC AND PARKS PARK MONITOR FEE	$456.00
LA CITY DEPT OF REC AND PARKS MONITOR REPORTING FEE	$76.00

Total Permit Fee $532.00

Number of Locations 2

NOT A PERMIT

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Summary Information — Location

Location 1 of 2

Permit Number F00165097-C
Production Company AMERICAN FILM INSTITUTE - THES...
Insured Company AMERICAN FILM INSTITUTE
Production Title RIDING SCOOTERS

Location Manager Spencer Wilson
Primary Phone Mobile - 702-619-2929
Secondary Phone

Location Address 2587 Lombardy Blvd, Los Angeles, CA, 90032

Location Type Private Residence

Prep Dates 10/25/2020 - 10/25/2020 09:00 - 19:00 1 day

Film Dates 10/26/2020 - 10/26/2020 07:00 - 19:00 1 day
10/27/2020 - 10/27/2020 07:00 - 19:00 1 day

Open or Closed to the Public Closed

Generic Conditions *** MUST COMPLY WITH ATTACHED REOPENING PROTOCOL FOR MUSIC, TELEVISION AND FILM PRODUCTION: APPENDIX J EFFECTIVE AS OF FRIDAY, JUNE 12, 2020.***
THE CONSUMPTION OF ALCOHOLIC BEVERAGES AND THE USE OF DRUGS, INCLUDING MARIJUANA, ON LOCATION BY ANY CAST, CREW, OR INVITED GUESTS IS STRICTLY PROHIBITED.
All vehicles must be parked on private property
Must Maintain 5' Clearance on Sidewalks/Walkways
No cast or crew parking on area streets
No interference with vehicular or pedestrian traffic

Please see attached document 69097 - GUIDELINES FOR EL SERENO BASECAMP.pdf

Equipment on Location

Type	Quantity
Cast/Crew vehicles	28
Cube Trucks	1
Fire Extinguisher (2A10BC Minimum Rating)	4
Generator	1

Personnel on Location

Type	Quantity
Cast	3
Crew	23
Rec & Park Monitor required	1

Filming Activities Crossovers in street; Handheld equipment; Interior and exterior dialogue;

Jurisdiction **Political:** Los Angeles City - Council District 14 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

Thomas Guide **Page:** 595 **Grid:** E7

Approvals
LOS ANGELES CITY POLICE DEPARTMENT — Gabriel Aleman
LOS ANGELES CITY DEPARTMENT OF REC & PARKS - FILM OFFICE — Angel Hernandez

Coordinator Note COVID COMPLIANCE OFFICER: Brad Isenberg 818.522.9818.

Coordinator Note Rec & Park Monitor required

Coordinator Note RIDER C RELEASES LOCATION

Parking

Base Camp
Location Type : Other Location
EL SERENO REC CENTER/RICHARD ALATORRE POOL
4721 East Klamath St, Los Angeles, CA, 90032

Parking Notes
7AM-7PM

Crew Parking
Location Type : Other Location
EL SERENO REC CENTER/RICHARD ALATORRE POOL
4721 East Klamath St, Los Angeles, CA, 90032

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Summary Information — Location

Permit Number F00165097-C
Production Company AMERICAN FILM INSTITUTE - THES...
Insured Company AMERICAN FILM INSTITUTE
Production Title RIDING SCOOTERS

Location Manager Spencer Wilson
Primary Phone Mobile - 702-619-2929
Secondary Phone

Location Address Lombardy Blvd,La Calandria Dr, Kimball St, Ladd Ave inclusive(Excluding Fwy/Hwy, State Roads, City Parks, School and Church Property, Special Condition Areas), Los Angeles, CA, 90032

Location Type Grid

Film Dates 10/26/2020 - 10/27/2020 07:00 - 22:00 2 days

Open or Closed to the Public Open

Generic Conditions *** MUST COMPLY WITH ATTACHED REOPENING PROTOCOL FOR MUSIC, TELEVISION AND FILM PRODUCTION: APPENDIX J EFFECTIVE AS OF FRIDAY, JUNE 12, 2020.***
THE CONSUMPTION OF ALCOHOLIC BEVERAGES AND THE USE OF DRUGS, INCLUDING MARIJUANA, ON LOCATION BY ANY CAST, CREW, OR INVITED GUESTS IS STRICTLY PROHIBITED.
All vehicles must be parked on private property
GRID: Companies may briefly set-up on a sidewalk to film a vehicle in motion. However, no stopping and setting up without the prior approval of all affected business/residence owners.
GRID: Filming activity may not exceed a two hour time frame in any location.
GRID: It is the responsibility of the permittee to be aware of Special Condition areas, which are excluded from this grid location. A complete list of Special Condition areas can be found at www.Filmla.com
GRID: Max of 5 equipment vehicles allowed, must be smaller than a 3 ton cube truck or a stake bed.
GRID: May not interfere with filming activities of production companies in possession of location-specific permits, previously scheduled special events, or existing construction projects.
GRID: Re-setting/ Adjustment of equipment while using Process trailers, Tow Dolly, Insert cars, Camera cars, Russian arm and the like, is required to be done on a basecamp lot.
Must Maintain 5' Clearance on Sidewalks/Walkways
No cast or crew parking on area streets
No interference with merchant activity.
No interference with vehicular or pedestrian traffic

Equipment on Location

Type	Quantity
Fire Extinguisher (2A10BC Minimum Rating)	1

Personnel on Location

Type	Quantity
Cast	2
Crew	6

Filming Activities Exterior Dialogue; Exterior establishing shots;

Jurisdiction **Political:** Los Angeles City - Council District 01 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

Approvals LOS ANGELES CITY POLICE DEPARTMENT Gabriel Martinez

Coordinator Note
COVID COMPLIANCE OFFICER: Brad Isenberg 818.522.9818

Coordinator Note RIDER C RELEASES LOCATION

Parking

Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Filming Location

DRAFT

PARK FILM OFFICE
City of Los Angeles, Department of Recreation and Parks
4730 Crystal Springs Drive, (Mail Stop 664)
Los Angeles, California 90027
Telephone: (323) 644-6220 Fax: (213) 847-6056

Film Production Guidelines

Welcome to the City of Los Angeles, Department of Recreation and Parks (Department). In our partnership to protect the environmental integrity of our parks the Park Film Office is providing guidelines to ensure a safe and successful film shoot. Please review and provide copies of these guidelines to the appropriate responsible persons. Thank you for the continuous use of our parkland.

El SERENO PARK

- **OK to BASECAMP AND CATER at EL SERENO PARK on 10/26/20 (NO FILMING)(see plot map)**
- **Ok to prep at El Sereno Park on 10/26/20 (see plot map)**
- **Not approved for filming**
- **Ok to have tents and tables**
- **Ok to have portable bathrooms in small parking lot near the pool**
- **Ok to set up catering in small parking lot**
- **Ok to have 26 cast and crew cars, 2 16 ft cube trucks, 1 cargo van**
- **Must maintain access for park patrons and must leave available spaces for patrons to park.**
- **May not interfere with park activities**
- **OK to use handheld equipment**
- **All handicap spaces must be left available for park patrons.**
- **The crew must be able to evacuate quickly in the event of an emergency.**
- **Ok to crew parking.**
- **Ok to basecamp.**
- **Ok to catering.**
- **Not approved for generators**
- **Must leave all fire lanes open at all times and do not block any fire hydrants.**
- **Company does not have exclusive use of parks/parking lots.**
- **Must work around park patrons, park activities and park maintenance staff.**
- **No blocking off exits/entrance of driveways.**

NOT A PERMIT

- **Not allowed to have Propane Heaters on-site unless approved by LAFD.**
- **Company must leave all areas clean after use.**
- **Must maintain the 20ft emergency vehicle clearance.**
- **Ok to do 2 minute pedestrian control.**
- **Company does not have exclusive use of parks or Lots.**
- **Use of City utilities (water and electricity) is $75 per use, per day and the company will be invoiced by the Park Film Office.**
- **Pyrotechnics, explosions, stunts and special effects may be considered on a case-by-case basis for exterior use only and requires approval by LAFD and the Park Film Office. Any special effects that may cause damage to the interior/exterior of cave integrity are not permitted.**
- **Vehicles and/or heavy equipment are not allowed on turf areas unless prior approval is given by the Park Film Office.**
- **Production companies must provide their own restroom and trash receptacles. The City dumpsters and trash cans cannot be used so all self-generated trash has to be removed and disposed of off-site.**
- **No simulated sex allowed on Park property.**
- **No nudity allowed on Park property.**
- **Film permits do not provide exclusive use of a park or recreation area.**
- Service roads, parking lot driveway access, handicap or electric vehicle designated parking stalls may not be blocked or restricted. Emergency vehicle access lanes must be maintained in parking lots and park streets at all times.
- A 20 Foot unobstructed lane must be maintained between parked vehicles/trailers in all parking lots and Recreation and Parks roadways for emergency vehicle access.
- Due to underground plastic irrigation lines and trees having shallow root systems, staking and or drilling into turf, rocks, trees or asphalted areas is not permissible unless prior approval is given by the Park Film Office. This approval will be noted in the permitted guidelines.
- Locked park gates can only be accessed by a Park Film Office Monitor. Security of open gates must be provided by the permitted company. Any equipment that is permitted to stay overnight must be guarded by the permitted company's security group.
- Alterations to natural or manmade surroundings or content of the park are not permissible unless documented in these specific guidelines. The permit holder is financially responsible for all remediation should there be any damage or unauthorized alteration to Department property. The remediation and cost of will be determined by the Park Film Office.
- A Park Film Office Monitor(s) may be assigned to the permitted location. Their job is to ensure guidelines are followed, liaison between park patrons, other City employees and a communication link between Permitee and the Park Film Office for any additional needs or authorizations. When the Park Film Office is closed the Park Film Monitor has the authority and responsibility to modify these guidelines within the parameters given to them by their supervisor. The Park Film Monitor has access 24/7 to contact their supervisors if needed. The Permitee will be required to adhere to the instructions, restrictions and requests given by the Park Film Monitor.

WORK AREA PERMIT

- Smoking: No Smoking unless in designated area
- No smoking on trails.
- Fire extinguisher required for generators on site.
- Smoking is prohibited on all Department properties. An exception has been made for permitted film production companies to smoke in areas that are designated by the Fire Safety Officer or Park Film Monitor. If a Fire Safety Officer or Park Film Monitor is not assigned to the Permitee there will be no smoking with the exception of an actor smoking while performing or as part of the scene.
- A designated smoking area may not be near any patron activity or facility. Large buckets of sand or water must be placed in this area for disposal of tobacco or tobacco related products. The designated smoking area may be revoked or not allowed depending on weather and location conditions. Failure to comply with the smoking restrictions may result in a fine.

F-165097
AFI CONSERVATORY – RIDING SCOOTERS
(EL SERENO PARK)

NOT A PERMIT